**Grafton Township Trustees Meeting Minutes**

**May 18, 2021**

The special meeting started at approximately 6:15 p.m. on Tuesday, May 18th. In attendance were Trustees Homer-Miller, Wesemeyer, and Weigel along with Fiscal Officer Amy Richards. Fire department attendees included Bob Richards and Tim Adams. The purpose of the meeting was to discuss the status of staffing the fire department.

Discussion was had on the status of staffing the fire department. While call volumes have continued to increase, so have our resource challenges. This is the case with volunteer (verses staffed) departments across the country. Most of the surrounding townships are staffing – some staff during the day Mondays through Fridays while others staff 24/7/365. We have been relying on surrounding departments for mutual aid, but their communities and call volumes are increasing as well. We cannot rely on mutual aid. Using 2020 run data, we estimated what it would cost if we staffed our department weekdays. Fortunately, our current fire levy covers us staffing during the day Mondays through Fridays. When staff members are at the station (i.e., not on calls), they can address some of the many administrative and maintenance tasks. Performing such tasks during the week will allow for additional training sessions. Next steps include updates to job descriptions and summarizing fire and EMS call volumes for 2016 through 2020.

At approximately 8:45 p.m. Trustee Homer-Miller made a motion to adjourn, which was seconded by Trustee Weigel. Christie yes, Andy yes and Carl yes. Motion carried. **20210518-01**

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**Trustee Weigel, Chairperson Amy Richards, Fiscal Officer**