**Grafton Township Trustees Meeting Minutes**

**September 14, 2021**

The regularly scheduled meeting was called to order at approximately 7:00 p.m. with the Pledge of Allegiance. Trustee Weigel and Trustee Homer-Miller were in attendance. Fiscal Officer Amy Richards was also present. Trustee Wesemeyer was absent

Trustee Homer-Miller made a motion to accept the minutes of the regular meeting of the August 10th and the September 7th special meeting, seconded by Trustee Weigel. Christie yes, and Andy yes. Motion carried. **20210914-01**

Trustee Weigel made a motion to pay the bills in the amount of $79,569.32, seconded by Trustee Homer-Miller. Andy yes and Christie yes. Motion carried. **20210914-02**

There was no Sheriff report due to technical difficulties with the reporting system.

**Committee Reports:**

**Zoning Inspector Mike Strah –** There were 4 permits issued for 1 addition, 1 accessory building, 1 pool, and 1 fence.



Expenses - Zoning had expenses for postage in the amount of $12.90

Correspondence - Mike had 3 people contact him this month in regards to resolutions that allow the use of a secondary dwelling on their property to house family members. The use that was proposed was independent to the principle dwelling on the same parcel. Mike stated that was not a permit use.

Mike received an email about the fill and grading happening at 34066 Grafton Eastern Road. The land owner and excavator have hired an engineer and are working with the County in order to be in compliance.

Current Violations / Complaints

* Janet Yates property has seen some improvements. It has been partially mowed, and some trash has been removed.
* David Spurlock completed what was required to complete his permit and has applied. A double permit fee was assessed because construction began before a permit was in place. This action satisfies the violation against him.
* The Jailhouse Taverne has filed for the required permit to satisfy their violation.

New Violations / Complaints

Violation letters were sent out 8/16/2021 for:

* Charlie and Laura Wright – Constructing a fence without a permit. Posted notice on the property on 8/30/2021. No correspondence.
* Denise Demyan - 34555 Law Road. Nuisance vegetation/vehicle. Posted notice on the property on 8/30/2021. Mike has been in contact with the resident, and they are addressing the conditions.
* Kevin Yates – 17295 Chamberlain Road. Nuisance/vehicles. Posted notice on the property on 8/30/2021. Mike has been in contact with resident. He is working on cleaning up the property. He also is managing the cleanup of the Janet Yates property.
* Joseph Rocha – 15407 State Route 83. Letter sent ceasing the 90-day extension for the tiny house. No response. Must remove by 9/19/2021.
* David Marsh – Neff at Mennell. Remove container from property.

Existing Violations

* Janet Yates
* Joseph and Geri Rocha- Mobile home structure on the property.
* Melissa Kucera- not obtaining a fence permit
* Kevin Yates – nuisance material disabled vehicles

**Road Department Bob Richards / Chad Uehlein –** Bob reported they are current on the headstone footers that they know about. They took possession of the new loader from Southeastern; there is some paperwork the trustees need to sign. The foam board insulation is being installed in the road garage; it should be completed tomorrow. Truck 2 is out for repair at CPR; after it was washed, a transmission leak was found.

**Fire Department Tim Adams / Bob Richards –** The fire department needs a dedicated fax line and a dedicated non-emergency line in the event 911 goes down. The old non-emergency number that is still published in some county materials is still available. The trustees are good with getting the dedicated fax line and non-emergency number. When Tim returns, he will contact Frontier to have the lines installed. Bob has all the fire vehicles scheduled for their annual preventative maintenance with Williams; that will start the week of September 27th. They should only have each vehicle for a day. The only thing left is the ladder test, which Bob is working on scheduling with Eaton Township. Bob discussed mutual aid billing, how is it billed, non-resident or resident. Currently, we enter in the mutual aid as non-resident, but there are patients who feel they should not have to pay the non-resident rate when they called their fire department. For right now we will soft bill (treat as a resident). Bob will talk to the chiefs’ association about this matter. Two grants have been applied for; they are a NEXUS grant and a Walmart grant. We need to fill the assistant EMS coordinator position. Job descriptions will be updated before it is posted as well as looking at the compensation since we have not had an assistant since 2016. Bob also mentioned doing a survey to the residents. Christie will look into survey options to see how much they cost.

**Cemetery Michele Gehring –** Christie read Michele’s report as she was unable to attend the meeting. There were 2 burials, 1 sale of a lot, and 3 footer requests last month.

**Town Hall Bob Richards –** Bob stated we probably need to have a document/form drawn up that protects the township in regards to COVID that the hall renter would sign. Bob has been getting calls for Thanksgiving and Christmas. Christie will contact the health department and the prosecutor’s office and see what they recommend. The hall roof was pressured washed in preparation for the re-coating by West Roofing.

**EMS Penny Palmer** – Bob read Penny’s report as she was unable to attend the meeting. For the month of August there were 19 residential calls that resulted in 16 advanced life support, 1 dead on arrival, 2 no treat / no transport or cancelled. There were 3 motor vehicle accidents. They provided EMS coverage at the fair twice which resulted in one transport. EMSAR was out and completed the maintenance for the power cot, load system, and stair chairs; they made some repairs.There has been a 20% increase in patient contact compared to the same time last year.

**Rural Water –** No report

**LORCO –** No report

**Fiscal Officer Amy Richards** – Amy stated we received the first payment from the American Rescue Plan; it was deposited into our account at the end of August. The Lighting District Resolutions were dropped off at the Auditor’s Office last week. The owner of the company that handles our website passed away. Amy is not sure if his son wants to continue to maintain the company or not. She will wait and talk to the son at a later date. Amy mentioned the new ODOT grant that is available for township roads; Christie received the information and gave copies to Bob and Andy. The first lease payment for the loader is due as well as signing the paperwork. There will be 3 more payments due. Amy also notified OTARMA and had insurance added.

the Fiscal Officer asked for a motion to authorize the first purchase using the Coronavirus Relief Funds.

This was for five electrostatic backpack sprayers and 5 cases of disinfectant tablets from Defense Soap

for a total of $10,699.95. This purchase is to cover costs consistent with the requirements of section 5001

of the CARES Act as described in 42 U.S.C. 601(d) and any applicable regulations. Leimbach made a

motion to authorize this purchase. Northeim seconded the motion. Leimbach, Northeim, and Abraham

voted to accept the motion. 20200907-08

**Trustee Carl Wesemeyer –** No report

**Trustee Christie Homer-Miller –** Christie mentioned setting up a separate meeting to discuss the spending of the ARP funds. Amy suggested we get a list of projects we want to do, and then send it to Dan at the prosecutor’s office to review and give the final yes or no. Christie has been getting information on improvements to the park/playground. We will try and have a special meeting in October. Bob has a few ideas for the spending of the ARP funds – the furnaces for the building (upgrade to HEPA filters) and exhaust system for the fire department. Amy mentioned there is still $1,101.68 to spend by the end of the year in CARES Act money. Bob mentioned we still need to get frames for the COVID signage to post in the hall; that won’t be much though. The letters are ready to be signed for the inactive fire department personnel. After the meeting the letters will be signed and mailed out tomorrow. We will need another fire department special meeting to discuss staffing. The painting of the one-room schoolhouse started; they are hoping to finish up this weekend. The slate roof repairs should start in November. The next meeting for the Belden Historical Society is October 13th. Christie is almost thru the lease agreement with the updates. The biggest change is it is from a 50-year lease to a 10-year lease. Kelsey Sizemore wants to do another project regarding the one-room schoolhouse. This is for her master’s degree. Christie will meet with Kelsey and her instructor on September 27th at 6:00 p.m. NOPEC sent a letter regarding funding for installing electrical charging station for vehicles. They just want the township to say that we support NOPEC going for this funding; we aren’t saying that we want a charging station. Andy and Christie were in support of NOPEC going for this funding. The next food pantry is Saturday from 10:00 a.m. to 12:00 p.m. The newsletter was published in the Rural-Urban and also mailed to the residents outside the Rural-Urban delivery area.

**Trustee Andy Weigel –** Andy has not heard from the architect yet. Andy will reach out to Gary Fischer to see what the next steps are. Andy will also look into the ODOT grant for township roads.

**Old Business:** Amy asked about the status of the Sheriff’s car with the other 2 townships. There has not been a work session set yet. Trustee Homer-Miller made a motion to have Carl Wesemeyer be the point person for the Sheriff car proposal and attend the work sessions, seconded by Trustee Weigel. Christie yes and Andy yes. Motion carried. **20210914-03**

**New Business:** None

**Audience Questions:** None

Trustee Homer-Miller made a motion to adjourn the meeting at 7:49 p.m.; seconded by Trustee Weigel. Christie yes, and Andy yes. Motion carried. **20210914-04**

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**Andy Weigel, Chairperson Amy Richards, Fiscal Officer**