**Grafton Township Trustees Meeting Minutes**

**February 5, 2019**

The scheduled working session meeting was called to order at 7:00 p.m. Trustees Haight, Homer-Miller, and Wesemeyer were in attendance. Fiscal Officer Amy Richards was not in attendance. This working session was for the trustees to review the applications for the cemetery sexton and zoning inspector positions and to determine next steps.

While reviewing the cemetery sexton applications, the trustees discovered that two items were inadvertently omitted from the cemetery sexton job description. The first item concerned probing lots. The second item concerned digging holes for cremation burials. The necessary updates will be made to the job description with a motion at next week’s regularly scheduled meeting. The items will be communicated to the cemetery sexton applicants when Trustee Homer-Miller speaks to them over the telephone to set up interviews &/or during the interviews.

Trustee Homer-Miller also will conduct the interviews with the zoning inspector applicants.

Trustee Wesemeyer made a motion to adjourn the meeting around 9:15 p.m., which was seconded by Trustee Haight. Carl yes, Jean yes, and Christie yes. Motion carried. **20190205-01**

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 **Trustee Homer-Miller, Chairperson Amy Richards, Fiscal Officer**